

**Manhattan Christian College - Anderson Village LLC**  
**CHARGES SHEET ; not all charges will apply to all properties**

<b><u>LATE RENT PAYMENT CHARGE</u></b>	<i>Per Roommate</i>	
<b><i>IF PAID ON THE 6th</i></b>	\$	35.00
<i>After the 7th of the month a daily charge will be added DAILY</i>	\$	3.00
<b>RETURNED CHECK CHARGE (NSF)</b>	\$	45.00
<b>Parking Fine for Anderson Village, if found in front lot</b>	\$	100.00
<b>RE-KEY PROPERTY LOCK OR DEADBOLT - This must be done when the keys are lost for the safety of all the other tenants in the unit. It can be done at the end of the lease.</b>		As Charged by Locksmith Plus Time of Maintenance Personnel at \$35.00/hour
<b>Replacement of Lost Key, door or mail box</b>	\$	25.00
<b>REPLACE MAIL BOX LOCK, when damaged or all keys lost</b>	\$	35.00 or replacement cost
<b>LOST PARKING PERMIT, or if not returned at move-out</b>	\$	5.00
<b>LOCKED OUT OF PROPERTY, during regular business hours</b>		<b>FREE</b> , if you come get key
<b>LOCKED OUT OF PROPERTY, after regular business hours</b>	\$	35.00
10 to 11 pm \$40.00; 11 to Midnight \$50.00; After Midnight \$50.00		
<b>If your door is broken/damaged you need to file a police report, IF no police report is made, You will pay for a new door, approximately cost is \$450.00 to \$550.00</b>		
<b>Dartboard or Pet - If found or if evidence of damage is found in unit</b>	\$	500.00
<b>DAMAGE to interior of property; ie: Doors, Cabinets, Woodwork, Trim, Ceiling, Vanities, Countertops</b>	\$	100.00
		PLUS replacement or repair cost as required
<b><i>MAINTENANCE SERVICE CALL'S, created by normal wear &amp; tear</i></b>		<b>FREE</b>
I.E. Faucet Drips / Sink or bathtub not draining		
<b>WHEN PROBLEM IS CREATED BY TENANT &amp; WPM repairs</b>	\$	35.00 hr + SUPPLIES
<b>WHEN PROBLEM IS CREATED BY TENANT &amp; repaired by outside company - Full Charge Paid by Tenant</b>		
<b><i>SPECIAL WORK REQUESTED BY TENANT (non-maintenance items)</i></b>	\$	35.00 hr \$15.00 min
I.E.: change light bulbs, install tenant provided showerhead or window coverings		

<b><u>ESTIMATE OF POSSIBLE MOVING OUT CHARGES</u></b>		
<b>MINIMUM MOVE-OUT CLEANING CHARGE</b>	\$	80.00
<b>Additioanl Cleaning &amp; GENERAL REPAIRS</b>	\$	25.00 PER HOUR
<b>MISSING ITEMS ie: Smoke Detector or Battery</b>		AT REPLACEMENT COST
<b>LIGHT BULBS or NAIL HOLES</b>	\$	1.00 EACH minimum
<b>Hardwood Floor - Refinishing</b>		TIME AND MATERIAL
<b><u>These are approximate cost, will be charged actual cost as billed by carpet cleaner</u></b>		
<b>CARPET CLEANING - 1 bedroom's</b>	\$	110.00 to 125.00
<b>CARPET CLEANING - 2 Bedroom's</b>	\$	126.00 to 150.00
<b>CARPET CLEANING - 3 Bedroom's or more</b>	\$	151.00 to 275.00

Also see 'Rules and Regulations' and Lease for other possible charges. Repairs made during the leasing period will not be charged to tenant, unless caused by tenant. Problems found during the move-out inspection will be charged to tenant as unreported damage to the property.

Please complete a "REQUEST FOR REPAIR" form and drop it off at the office if you have ANY problems in the apartment. In an Emergency call 785-477-1754

I / We have read and received a copy of this statement for my information. Date \_\_\_\_\_

Sign Here \_\_\_\_\_ Sign Here \_\_\_\_\_

Sign Here \_\_\_\_\_ Sign Here \_\_\_\_\_